



Parking Permits for Temporary Residents

If you are a temporary resident of DC and meet certain criteria, you may qualify for a reciprocity parking permit that allows you to park your car in residential areas of the District while keeping your vehicle registered in your home state. You qualify for a reciprocity parking permit if you are:

- A full-time student attending a college or university in DC
- A member of Congress or on the personal staff of a member of Congress
- US military personnel on active duty stationed in DC

Due to parking restrictions, *students in Wards 2A and 2E (Georgetown area) are NOT eligible for reciprocity parking permits.* Students in these wards must register their vehicles in the District in order to be able to park in those areas.

To obtain a reciprocity parking permit, you must present the following *original* documents. We regret that we *cannot accept photocopies or scanned documents.*

1. Valid Vehicle Registration from Home State or Jurisdiction

2. Proof of Insurance

You must have ONE of the documents on this list. Only these documents will be accepted.

- Insurance policy with dates of coverage indicated
- Insurance card with expiration date and showing vehicle identification number, make, and year of vehicle
- Letter from insurance company on their letterhead verifying coverage and showing vehicle identification number, make, and year of vehicle

We regret that we CANNOT accept insurance bills as proof of insurance.

3. Proof of Temporary DC Residency

You must have ONE of the documents on this list. Only these documents will be accepted.

- Executed lease with name and address and the landlord's or leasing agent's signature
- Original lease or rental agreement with the name of the applicant listed as the lessee or renter (may include handwritten leases that are notarized by the landlord)
- Utility bill in applicant's name at current address within 60 days
- Written statement from a person owning the residence or his or her representative AND a utility bill of that person AND a copy of this person's valid driver's license or non-driver's identification card

We regret that we CANNOT accept the following documents as proof of residency

- Credit card bills, bank statements, school bills, cell phone or pager bills

--See reverse for additional requirements--



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4. Proof of University, Military, or Congressional Affiliation

You must have ONE of the documents on this list. Only these documents will be accepted.

- Letter from a District college or university's registrar stating that the applicant is a full-time student or taking at least 9 credits
- Letter on Congressional letterhead from member of Congress stating that the applicant is a member of Congress or employed on his/her staff and the applicant is resident of the member's home district
- Copy of current military orders or letter from commanding officer on official letterhead stating that the applicant is stationed within the area and lives in DC

We regret that we CANNOT accept the following documents for proof of affiliation:

- School registration or schedule, school ID card, report card, military ID card, military pay stubs, Congressional ID card, or Congressional business card

Fees (cash, check, or money order payable to DC Treasurer):

Students: \$260

All other applicants: \$10

All outstanding parking tickets must be paid at the time of application.

301 C Street Hours of Operation:

Mon - Fri 8:15 am to 4:00 pm

Wed 8:15 am to 8:00 pm